

Annual General Meeting (AGM) Form

Name of Co-operative (Co-op) :
UEN :
FY From¹ :
FY To¹ :
Date of Annual General Meeting :
Name of Presiding Chairman :
Time that Meeting Commenced :
Time that Meeting Ended :
Was quorum met?² : Yes No

Total membership and vote entitlement as at the date of the general meeting	No. of Members or Delegates	No. of Votes Entitled
Founder Institutional Members (FM)		
FM Delegates		
Institutional Members (IM)		
IM Delegates		
Ordinary Members (OM) ³		
OM Delegates ⁴		
Other Members ⁵		
Members present at the general meeting and vote exercised	No. of Members or Delegates	No. of Votes Exercised
FM Present		
FM Delegates Present		
IM Present		
IM Delegates Present		
OM Present		
OM Delegates Present		
Other Members Present		

¹ Immediate preceding FY.

² Minimum quorum is 30 members or 20% of all members, whichever is less.

³ This refers to the category of individual members who have voting rights.

⁴ This is only applicable to co-ops who have replaced their general meeting of members with a meeting of delegates under section 51 of the Co-operative Societies Act.

⁵ This refers to all other categories of individual members (e.g. Associate Members, Family Members) who do not have voting rights.

Declarations

1. I hereby declare that: (please select one which is applicable)

I presently hold the position of the Chairman, Secretary or Chief Executive Officer in the society, or

I am an officer whom the Chairman, Secretary or Chief Executive Officer has authorised to submit the information provided in this form and the Chairman, Secretary or Chief Executive Officer has approved of the information provided in this form.

2. I acknowledge that any false information provided in this form will invalidate this submission.

3. I confirm that the information provided in this form is true, accurate and complete to the best of my knowledge. I am aware that it is an offence to provide false or misleading information to the Registrar of Co-operative Societies.

Declarant's Information

Full Name as per ID:	ID No.:
Email Address:	Contact No.:
Designation (in Co-op):	

[Note: If you wish to submit your AGM documents (such as resolutions), please attach these documents in **PDF** format.]